

# 104352M – BSB50420 Diploma of Leadership and Management

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## Course Overview

You will develop broad and specialised skills across a wide range of business functions needed in dynamic business environments. You will learn how to manage risk, plan market research, manage budgets and financial plans, manage people performance and much more.

### Quick Facts

**Course name:** Diploma of Leadership and Management

**VET National Code:** BSB50420

**CRICOS Course Code:** 104352M

**Duration:** 2 years(104 Weeks)

**Tuition Fee:** 12,000 p.a.

### Job Opportunities

- Executive Officer
- Office Manager
- Program coordinator

### Entry Requirements

#### International Students

Completed equivalent to Australian Grade 12, and demonstrated English proficiency level as per below:

- All students must be over 18
- Achieved IELTS band 6 \*(with no individual band below 5.5) or equivalent score in acceptable English Language Tests (PTE, TOEFL, or OET) Or Minimum test score IELTS 5 or equivalent with either 20 weeks ELICOS.
- Completion of Certificate IV or higher-level qualification in Australia in the last two years Or
- Achieved satisfactory score in English placement test as conducted by the College (Level 3 or higher in CSPA ACER LLN test will meet the requirements for this purpose)

\*You must have completed the English language test within either:

- the 2 years before the date your visa application is lodged.

- the 2 years before a decision is made on your visa application if you did not provide evidence of the English language test at the time your application was lodged.

## Please contact the College for further information

### Assessment method

Assessments will be conducted through a combination of questioning, reports, presentations, role-plays and observations.

### Recognition of Prior Learning

We offer everyone the opportunity to apply for Recognition of Prior Learning (RPL) at enrolment. Students may be granted credit or partial credit in recognition of skills and knowledge gained through work experience, life experience and/or prior training.

### Pathways

Upon successful completion of BSB50420 Diploma of Leadership and Management, you may pursue Advanced Diploma of Leadership and Management or a range of other Advanced Diploma qualifications in the BSB training package.

### Study Location

CAC Sydney Campus – Level 1, 7 Hassall Street, Parramatta, NSW 2150

## Course Structure

**Total number of units = 12**

**6 core units** plus

**6 elective units**, of which:

- 4 elective units must be selected from the elective units listed below
- for the remaining 2 elective units:
  - up to 2 units may be selected from the elective units listed below
  - if not listed, up to 2 units may be selected from a Certificate IV or above, from this or any other currently endorsed Training Package qualification or accredited course.

Elective units must be relevant to the work environment and the qualification, maintain the integrity of the AQF alignment and contribute to a valid, industry-supported vocational outcome.

Unit code	Unit name	Core/Elective
BSBCMM511	Communicate with influence	Core
BSBCRT511	Develop critical thinking in others	Core
BSBLDR523	Lead and manage effective workplace relationships	Core
BSBOPS502	Manage business operational plans	Core

BSBPEF502 Develop and use emotional intelligence	Core
BSBTWK502 Manage team effectiveness	Core
BSBOPS504 Manage business risk	Elective
BSBSTR501 Establish innovative work environments	Elective
BSBMKG543 Plan and interpret market research	Elective
BSBPEF501 Manage personal and professional development	Elective
BSBLDR522 Manage people performance	Elective
BSBFIN501 Manage budgets and financial plans	Elective



CAC has relationships with Education Agents to recruit students on our behalf. For a full list of our approved Agents, please refer to the Our Agents page on our website.

Intake Dates: 2024

**Term 1**

09Jan 05Feb  
04Mar 01Apr

**Term 2**

4 May 01 Apr  
29 June

**Term 3**

22 Jul 19 Aug  
16 Sep

**Term 4**

14 Oct 11 Nov  
09 Dec

USI

All students undertaking nationally recognised training must have a USI in order to receive a qualification.