

109009H – BSB60120 Advanced Diploma of Business

Course Overview

You will develop specialised skills across a wide range of business functions needed in dynamic business environments. You will learn how to develop a business plan, manage organisational change, manage human resource strategic planning and much more.

Quick Facts

Course name: Advanced Diploma of Business

VET National Code: BSB60120

CRICOS Course Code: 109009H

Duration: 78 Weeks (including 18 Weeks holiday)

Tuition Fee: Please refer to College for latest fees.

Job Opportunities

- Senior Executive Officer
- Regional Manager
- Program Manager

Entry Requirements

International Students

Completed equivalent to Australian Grade 12, and demonstrated English proficiency level as per below:

- All students must be over 18
- Achieved IELTS band 6 *(with no individual band below 5.5) or equivalent score in acceptable English Language Tests (PTE, TOEFL, or OET) Or Minimum test score IELTS 5 or equivalent with either 20 weeks ELICOS.
- Completion of Certificate IV or higher-level qualification in Australia in the last two years Or
- Achieved satisfactory score in English placement test as conducted by the College (Level 3 or higher in CSPA ACER LLN test will meet the requirements for this purpose)

*You must have completed the English language test within either:

- the 2 years before the date your visa application is lodged.
- the 2 years before a decision is made on your visa application if you did not provide evidence of the English language test at the time your application was lodged.

Please contact the College for further information

Assessment method

Assessments will be conducted through a combination of questioning, reports, presentations, role-plays and observations.

Recognition of Prior Learning

We offer everyone the opportunity to apply for Recognition of Prior Learning (RPL) at enrolment. Students may be granted credit or partial credit in recognition of skills and knowledge gained through work experience, life experience and/or prior training.

Pathways

Upon successful completion of BSB60120 Advanced Diploma of Business, you may pursue higher education programs at university.

Study Location

CAC Sydney Campus – Level 1, 7 Hassall Street, Parramatta, NSW 2150

Course Structure

Total number of units = 10

5 core units plus

5 elective units, of which:

- 3 elective units must be selected from elective Group A
- for the remaining 2 units:
 - up to 2 elective units may be selected from elective Groups A and B
 - if not listed, up to 2 elective units may be selected from a Diploma or Advanced Diploma, from any currently endorsed Training Package qualification or accredited course.

For more information refer to www.training.gov.au

The units delivered by CAC are as follows:

| Unit code | Unit name | Core/Elective |
|-----------|---|---------------|
| BSBCRT611 | Apply critical thinking for complex problem solving | Core |
| BSBFIN601 | Manage organisational finances | Core |
| BSBOPS601 | Develop and implement business plans | Core |
| BSBSUS601 | Lead corporate social responsibility | Core |
| BSBTEC601 | Review organisational digital strategy | Core |
| BSBLDR601 | Lead and manage organisational change | Elective |
| BSBHRM614 | Contribute to strategic workforce planning | Elective |
| BSBSTR601 | Manage innovation and continuous improvement | Elective |

BSBSUS511 Develop workplace policies and procedures for sustainability Elective
BSBLDR602 Provide leadership across the organisation Elective



CAC has relationships with Education Agents to recruit students on our behalf. For a full list of our approved Agents, please refer to the Our Agents page on our website.

Intake Dates: 2024

Term 1

09Jan 05Feb
04Mar 01Apr

Term 2

4 May 01 Apr
29 June

Term 3

22 Jul 19 Aug
16 Sep

Term 4

14 Oct 11 Nov
09 Dec

USI

All students undertaking nationally recognised training must have a USI in order to receive a qualification.